



EEI Supplier Diversity Excellence Award Application

I. MISSION

Provide guidance and leadership to members:

- Using a dynamic 360° vision
- Managing a myriad of needs
- Sustaining full industry-alignment in a changing environment

II. PURPOSE

To recognize EEI member companies for their excellence and outstanding achievements in the advance purchasing opportunities for diverse and small businesses.

III. DEFINITIONS

Diverse or Small Business: A business enterprise that is 51% owned and controlled by a minority or women owned individual or group. Minority is defined as, Black Americans, Hispanic Americans, Native Americans, Asian Americans and Women, Hub zone or SDBs.

FORMAL PROGRAM:

A formal supplier diversity program has some combination of the following elements:

- Designated Staff
- Written Corporate Policy
- Measurable Goals and Objectives
- Outreach (External and Internal)
- Process Flow Chart and/or Procedure of how the supplier diversity process is woven throughout the organization

EVALUATION CRITERIA FOR JUDGING PURPOSES

A task force of EEI members will evaluate the entries, based on the following criteria and excellence in supplier diversity:

- Diverse business opportunities
- Outreach to target group(s)
- Program provides expert-level coaching, mentoring and training that helps diverse businesses improve their effectiveness, competitiveness and ultimately their bottom-line
- Inspire employees to find innovative diversity business solutions that bring value to their company, tie supplier diversity to their key metrics for success and subsequently establish diversity businesses as strategic partners

Please submit your application: Via email dmatthews@eei.org or mail to:

Edison Electric Institute
Attn: Supplier Diversity Awards
701 Pennsylvania Avenue, NW, Washington, DC 20004

DEADLINE for submission of applications: April 17, 2009



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Section I Demographics

(1) Company Name

(2) Company Address

City

State

Zip Code

(3) Geographic Area Served

(4) Number of Customers

(5) Number of Employees

(6) Has your organization merged within the last 2 years?

Yes No

(7) Program Contact Name

Title

(8) Prepared By

Telephone Number

Date

Section II Description of program

(9) Year Supplier Diversity Program was Established

(10) Corporate Policy Statement (with CEO Signature)

(11) Process Flow Chart and/or Procedure. Show and/or explain how Supplier Diversity process is woven throughout organization. (send attachment)

(12) Goals and Results in 2007 and 2008

(13) Internal Orientation/Training (narrative attached form-limit 300 words or less)

(14) Outreach (include narrative on attached form - 300 words or less)

(15) Innovative Approaches To Supplier Development (include narrative on attach form 300 words or less)

(16) Describe process for capturing 2nd-tier dollars



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Section III

DIVERSE BUSINESS		2007	2008																
1.	Provide total number of ACTIVE suppliers. (These are suppliers you paid in 2007 and 2008).	_____	_____																
	Of the total number of suppliers how many were Minority-owned businesses	_____	_____																
	Of the total number of suppliers, how many were Women-Owned businesses	_____	_____																
2.	List top three (3) Diverse Business suppliers by commodity and service and include total dollars spent with each	_____	_____																
	<table border="0"> <tr> <td>MBE Supplier</td> <td>Commodity/Service</td> <td></td> <td></td> </tr> <tr> <td>_____</td> <td>_____</td> <td>\$ _____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>\$ _____</td> <td>\$ _____</td> </tr> <tr> <td>_____</td> <td>_____</td> <td>\$ _____</td> <td>\$ _____</td> </tr> </table>	MBE Supplier	Commodity/Service			_____	_____	\$ _____	\$ _____	_____	_____	\$ _____	\$ _____	_____	_____	\$ _____	\$ _____		
MBE Supplier	Commodity/Service																		
_____	_____	\$ _____	\$ _____																
_____	_____	\$ _____	\$ _____																
_____	_____	\$ _____	\$ _____																
3.	Total non-fuel purchasing dollars spent with Diverse Business	\$ _____	\$ _____																
		\$ _____	\$ _____																
4.	Total dollars spent in fuel purchases with Diverse Business	\$ _____	\$ _____																
5.	Total subcontracting dollars (2nd-tier) from prime contractors awarded to Diverse Business Supplier	\$ _____	\$ _____																

Questions regarding the completion of this application may be addressed to Deborah Matthews, dmatthews@eei.org or (202) 508-5549.



EEO Supplier Diversity Excellence Award Application
Internal Orientation/Training
(Limit 300 words)



EEL Supplier Diversity Excellence Award Application
OUTREACH
(Limit 300 words)



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Innovative Approaches to Supplier Development
(Limit 300 words)



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**Describe process for capturing 2nd-tier dollars
(Limit to 300 words)**