



EEI Supplier Diversity Vendor Opportunity Award Application

I. MISSION

Provide guidance and leadership to members:
Using a dynamic 360° vision
Managing a myriad of needs
Sustaining full industry-alignment in a changing environment

II. PURPOSE

Allow Small and/or Diverse-owned businesses to recognize EEI member companies in recognition of their efforts to promote diverse and small businesses.

III. EVALUATION CRITERIA FOR JUDGING PURPOSES

A task force of the EEI Supplier Diversity Committee will evaluate the entries based examples meeting the following criteria:

- (i) Breaking out contract work items into economically feasible units, as appropriate, to facilitate small business participation;
- (ii) Conducting market research to identify small business subcontractors and suppliers through all reasonable means, such as performing on-line searches on the Central Contractor Registration (NCR), posting Notices of Sources Sought and/or Requests for Proposal on SBA's SUB-Net, participating in Business Matchmaking events, and attending pre-bid conferences;
- (iii) Soliciting small business concerns as early in the acquisition process as practicable to allow them sufficient time to submit a timely offer for the subcontract;
- (iv) Providing interested small businesses with adequate and timely information about the plans, specifications, and requirements for performance of the prime contract to assist them in submitting a timely offer for the subcontract;
- (v) Negotiating in good faith with interested diverse and small businesses;
- (vi) Directing small businesses that need additional assistance to SBA;
- (vii) Assisting interested small businesses in obtaining bonding, lines of credit, required insurance, necessary equipment, supplies, materials, or services;
- (viii) Utilizing the available services of small business associations; local, state, and Federal small business assistance offices; and other organizations; and
- (ix) Participating in a mentor-protégé´ program (formal or informal) with one or more small-business protégé's that results in developmental assistance to the protégé's.

Submit nominations via email to dmatthews@eei.org or via fax (202) 508-5789

Application Deadline **April 20, 2009**



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Nominating Diverse Business

(1) Company Name _____

(2) Company Address _____

(3) City _____ State _____ Zip Code _____

(4) Contact Name _____ Position _____

(5) Diversity Categories (Please check all that apply)

- Small Business (SB)
- Minority-Owned Business Enterprise (MBE)
- HUBZone
- Small Disadvantaged Business (SBD)
- Women-Owned Small Business (WOSB)
- Veteran-Owned Small Business (VOSB)
- Service Disabled Veteran-Owned Small Business (SD/VOSB)

(6) Geographic Footprint

- Regional (list states served) _____
- National
- International

About the Nominee

(1) Utility Company Name _____

(2) Company Address _____

(3) City _____ State _____ Zip Code _____

(4) Contact Name _____ Position _____

Based on the criteria on page 1 (section IV) tell us why the utility listed above should be a recipient of the Vendor Opportunity Award. Use additional space if needed.
